

SCOTT COUNTY LIBRARY SYSTEM MINUTES
TUESDAY, AUGUST 22, 2017
7:00 p.m.
Eldridge Library

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law.

Joe Ragona called the August 22, 2017 meeting of the Scott County Library Board of Trustees to order at the Eldridge Branch of the Scott County Library System at 7:00 p.m.

Board of Trustees present: Joe Ragona, Fred Meyer, Brent Herman, Kristal Koberg Schaeffer, Angie Ehlers and Director Tricia Kane.

Approval of the Agenda: The agenda was reviewed and approved by Kristal Koberg Schaeffer; seconded by Brent Herman. Motion carried.

Approval of the Minutes: Angie Ehlers moved to approve the minutes of the June meeting; seconded by Brent Herman. Motion carried.

Approval of Bills and Receipts: The Accounts Payable Report for the meeting of the Scott County Board of Supervisors on 7/13/17, 7/27/17, and 8/10/17 were reviewed and discussed. Angie Ehlers moved to approve the bills and receipts; seconded by Brent Herman. Motion carried.

Review of the Budget Reports: The Budget Performance Report was reviewed and discussed.

Review of the Circulation Report: The July 2017 Circulation Report was reviewed and discussed.

Director's Report-

After 29 years, Karen Collins retired on August 16, 2017. One of our Circulation Clerks, Beth Paul, has been selected to fill this position, and she will be transferring to Technical Services. Kim Olson from the Durant Branch will be retiring in September to move out of the area, and we are also advertising for her replacement. Carol Albrecht has not given a date yet, but she is looking at retiring in September.

Old Business –

The Walcott branch is tentatively scheduled to move at the end of September. The same company that moved the Blue Grass branch will help us move the Walcott location into its new building.

The 2017 end of year surplus totaled \$24,638.99. At the last meeting we earmarked \$11,588 of this surplus to the Walcott project, if needed. The rest will go into reserves to be used for the bookmobile or other needs.

We will be compiling information for the Director's evaluation. All board members need to turn in their information to Kristal by September 15.

New Business –

Angie Ehlers moved to close the Scott County Library System from Saturday, December 23 – Monday, December 25; and Saturday, December 30 – Monday, January 1. Seconded by Kristal Koberg Schaeffer. Motion carried.

Brent Herman moved to begin charging for all print outs made at all Scott County Library System branches on October 1st. Each page copied will be \$.10 each. Seconded by Fred Meyer. Motion carried.

Kristal Koberg Schaeffer moved to adjourn the meeting; seconded by Brent Herman.